



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: March 21, 2022
Quotation #: PS-022-03-028
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	Procurement of various furnitures for Villamor Division: L-SHAPED SOFA Material: Cloth and chrome legs Detachable 2 pc sofa Estimated Size: Sofa 1 - 72" L x 24" W x 32" (or less than 32") H Sofa 2 - 54" L x 24" W x 32" (or less than 32") H Color: Gray (provide swatches for final approval) with High resilience seat foam (a high quality foam) Minimum Seat Depth: max of 53 cm	1	set			
2	RECTANGULAR CENTER TABLE Material: High Quality Wood and Glass (preferably tempered) Estimated Size: 36" L x 24" W x 16" H Heavy duty; Aesthetic	1	unit			
3	VISITOR'S CHAIRS Fabric; with 4 metal legs/led base (powder coated) Hard polypropylene seat rest and back rest with foam Minimum Dimension: 0.47m W x 0.435m D x 0.795m H <i>*Kindly send us the swatches, sample of materials to be used, and design for end-users approval.</i> (Price Vat-Included)	2	pcs			

Delivery Period : _____
Warranty : _____
Price Validity : _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ____ days from the date of receipt/posting of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for Small Value Procurement);
 - Omnibus Sworn Statement for Small Value Procurement (upon signing of Purchase Order);
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.